



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**

**BOTSCHAFT DE REPUBLIK DE PHILIPPINEN**

**BERNE**

### **BIDS AND AWARDS COMMITTEE**

**Philippine Embassy, Berne, Switzerland  
73-75 Kirchenfeldstrasse, 3005 Berne  
Telephone No. 031-350-1704  
Email: [berne.pe@dfa.gov.ph](mailto:berne.pe@dfa.gov.ph)**

#### **Request for Quotation**

**Project : Procurement of Professional Services to Clean-up the Sewerage System and Septic Tank of the Philippine Embassy Chancery**  
**Reference No. : RFQ - 07- 2021**  
**Date : 07 May 2021**

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The Philippine Embassy in Berne, Switzerland requests for Offers/Quotations for the project "Procurement of Professional Services to Clean-up the Sewerage System and Septic Tank of the Philippine Embassy Chancery for FY 2021".

Participating companies should comply with the attached Terms of Reference (TOR) of the project.

Interested companies may obtain further information from the Administrative Officer and BAC Secretariat, Ms. Agnes H. Tuazon at 031-350.

Offers/Quotations must be sent via electronic mail at [berne.pe@dfa.gov.ph](mailto:berne.pe@dfa.gov.ph) or via postal mail on or before 20 May 2021 at the Embassy of the Republic of the Philippines, Kirchenfeldstrasse 73, 3005 Berne, Switzerland (c/o Ms. Agnes H. Tuazon, Head of BAC Secretariat)

Offers/Quotations will be considered on the same day by the Committee. The companies shall thereafter be informed of the decision of the Committee.



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<b>ANNEX A</b> <b>Technical Specifications</b>					
<b>Procurement of Professional Services to Clean-up the Sewerage System and Septic Tank of the Philippine Embassy Chancery for FY 2021</b>					
<b>I.</b>	<p><b>Background</b></p> <p>The Philippine Embassy intends to avail of the services of a reputable Swiss company for the clean-up the sewer system and septic tank of the Philippine Embassy Chancery for FY 2021.</p>				
<b>II.</b>	<p><b>Objective</b></p> <p>To hire professional services</p>				
<b>III.</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"><b>Scope of Work</b></th> <th style="width: 20%;"><b>Statement of Compliance</b></th> </tr> </thead> <tbody> <tr> <td> <p><b>The Contractor shall:</b></p> <p style="padding-left: 40px;">The Contractor shall undertake the following:</p> <p><b>Cleaning-up of the Sewer System:</b></p> <p style="padding-left: 40px;">Clean-up the sewerage system to get rid of gunk and other waste materials that blocks the flow of wastewater; and</p> <p style="padding-left: 40px;">Inspect the wastewater pipes for early signs of wear and or damage that may require immediate repair.</p> <p><b>Cleaning-up and suction of waste deposit from the Septic Tank:</b></p> <p style="padding-left: 40px;">Inspection of the Chancery’s septic tank for signs of blockage and imminent overflow of waste deposit; and</p> <p style="padding-left: 40px;">Removal of waste deposit if necessary.</p> </td> <td></td> </tr> </tbody> </table>	<b>Scope of Work</b>	<b>Statement of Compliance</b>	<p><b>The Contractor shall:</b></p> <p style="padding-left: 40px;">The Contractor shall undertake the following:</p> <p><b>Cleaning-up of the Sewer System:</b></p> <p style="padding-left: 40px;">Clean-up the sewerage system to get rid of gunk and other waste materials that blocks the flow of wastewater; and</p> <p style="padding-left: 40px;">Inspect the wastewater pipes for early signs of wear and or damage that may require immediate repair.</p> <p><b>Cleaning-up and suction of waste deposit from the Septic Tank:</b></p> <p style="padding-left: 40px;">Inspection of the Chancery’s septic tank for signs of blockage and imminent overflow of waste deposit; and</p> <p style="padding-left: 40px;">Removal of waste deposit if necessary.</p>	
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<b>IV.</b>	<p><b>Contractor’s Obligations:</b></p> <p>The Contractor shall:</p> <ol style="list-style-type: none"> <li>1. Provide professional, duly licensed plumbers;</li> <li>2. Provide its crew with appropriate protective mask and gloves; and</li> <li>3. Provide equipment and other tools necessary to undertake the work</li> </ol>				
<b>V.</b>	<p><b>Contract Duration and Offer:</b></p> <ol style="list-style-type: none"> <li>1. The Contract shall be undertaken during the appropriate season;</li> <li>2. The Offer shall include a breakdown of cost; and</li> <li>3. The Offer shall be exclusive of MWST/VAT refund</li> </ol>				