



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

BOTSCHAFT DE REPUBLIK DE PHILIPPINEN

BERNE

BIDS AND AWARDS COMMITTEE
Philippine Embassy, Berne, Switzerland
73-75 Kirchenfeldstrasse, 3005 Berne
Telephone No. 031-350 1704
Email: berne.pe@dfa.gov.ph

Request for Quotation

Project : **Procurement of Customized Facemasks and T-Shirts or Sweaters**
Reference No. : **RFQ -12- 2020**
Date : **03 November 2020**

1. The Philippine Embassy in Berne, Switzerland, through its Bids and Awards Committee (BAC), will facilitate the procurement of Customized Facemasks and T-Shirts or Sweaters to be used as part of the 18-day campaign to end Violence Against Women from 25 November to 12 December 2020.
2. Any interested entity may submit their quotation via electronic mail at berne.pe@dfa.gov.ph or via postal mail on or before 15 November 2020 at the Embassy of the Republic of the Philippines, Kirchenfeldstrasse 73, 3005 Berne, Switzerland (c/o Ms. Agnes H. Tuazon, Head of BAC Secretariat)
3. The Embassy of the Republic of the Philippines reserves the right to accept or reject any offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and to award the contract to entity with the most advantageous offer, without thereby incurring any liability to the interested entities.



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ANNEX A Technical Specifications		
Procurement of Customized Facemasks and T-Shirts or Sweaters with the official logo designed by the Philippine Commission on Women		
I.	Background	<p>The Philippine Embassy in Berne, as part of its support to the advocacy of ending violence against women, intends to procure customized facemasks and t-shirts or sweaters bearing the official logo designed by the Philippine Commission on Women for the said campaign.</p>
II.	Objective	<p>To solicit quotation from Swiss or Philippine companies in the procurement of customized facemasks and t-shirts or sweaters to be worn during the 18-day campaign period, from 25 November to 12 December 2020, to End Violence Against Women (VAW).</p>
III.	Scope of Work	Statement of Compliance
	The Supplier shall provide the following:	
	Unit	Item Description
		<p>Technical Description:</p> <p>Face Masks and T-Shirts or Sweaters (based on the attached design and color)</p>
		<p>Sizes and Number of T-Shirts/Sweaters</p> <p>Women:</p> <ul style="list-style-type: none"> • Small 4 • Medium 8 • Large 3 • XL 1 • XXL 1 • XXXL 1 <p>Male:</p> <ul style="list-style-type: none"> • Medium 8 • Large 3 • XL 3 • XXL 1 • Infant size (1½ years old) 1



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IV.	SUPPLIER'S OBLIGATIONS: The supplier shall: <ol style="list-style-type: none">1. Be based in the Philippines or in Switzerland;2. Offer an online shop;3. Accept MWST or VAT exemption if the supplier is based in Switzerland; and4. Submit the invoice within 7 days after delivery of supplies.	
V.	TERMS OF PAYMENT Automatic Debit Arrangement (ADA) through Credit Suisse facilities. For other Commercial Bank, applicable bank charges shall be for the account of the supplier. The supplier shall submit bank details together with billing statement/invoice for ready reference.	

2020 18-Day Campaign Advocacy Shirt



Option 3 Polo Shirt

Recommended print size

Front design:

3.5 width x 3 inches height

Official Shirt color:

Orange

Texture Type:

Cotton

Official Print color:

White - Silkscreen

2020 18-Day Campaign Advocacy Face Mask



**face mask image for illustration of design purpose only.*

Customized Face Masks with design and insert pocket

Mask Structure:

Outer Fabric-Microfiber (water repellent)

Mid-layer(filter)-Non-woven (Waterproof, blocks water particles to pass)

Inner fabric-breathable and non-irritating

With Earloop

With pocket insert for additional filter

Washable/Reusable

Lightweight

Size:

Adult Size

Mask Color:

Orange with white design

Printing:

Full Sublimation