



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

BOTSCHAFT DE REPUBLIK DE PHILIPPINEN

BERNE

**BIDS AND AWARDS COMMITTEE**  
**Philippine Embassy, Berne, Switzerland**  
**73-75 Kirchenfeldstrasse, 3006 Berne**  
**Tel. No. 031-350 1717**  
**Email: [berne.pe@dfa.gov.ph](mailto:berne.pe@dfa.gov.ph)**

### Request for Quotation

**Project** : **Purchase of Two (2) All-in-One Personal Computers and One (1) Laptop Computer**  
**Reference No.** : **RFQ – 18 - 2022**  
**Date** : **17 November 2022**

The Philippine Embassy in Berne, Switzerland is accepting Offers/Quotations for the project "Purchase of Two (2) All-in-One Personal Computers and One (1) Laptop Computer".

Participating companies should comply with the attached Terms of Reference (TOR) of the project.

Interested companies may obtain further information from the Administrative Officer and BAC Secretariat, Ms. Agnes H. Tuazon at 031-350-1704 or Mr. Bernard F. Bartolome, Property Officer at 031-350-1718.

Offers/Quotations must be sent via electronic mail at [berne.pe@dfa.gov.ph](mailto:berne.pe@dfa.gov.ph) or via postal mail on or before **22 November 2022** at the Embassy of the Republic of the Philippines, Kirchenfeldstrasse 73, 3005 Berne, Switzerland (c/o Ms. Agnes H. Tuazon, Head of BAC Secretariat)

Offers/Quotations will be considered on the same day by the Committee. The companies shall thereafter be informed of the decision of the Committee.

The Embassy of the Republic of the Philippines reserves the right to accept or reject any offer/quotation at any time prior to contract award, to exclude any item or reduce the number of units and to award the contract to the entity with the most advantageous offer, without thereby incurring any liability to the other interested entities.



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<b>ANNEX A</b> <b>Technical Specifications</b> <b>Purchase of Two (2) All-in-One Personal Computers and</b> <b>One (1) Laptop Computer</b>																					
<b>I.</b>	<p><b>Background</b></p> <p>The Philippine Embassy in Berne, Switzerland intends to Purchase of two (2) All-in-One Personal Computers and One (1) MAC OS Laptop Computer for its official use.</p>																				
<b>II.</b>	<p><b>Objective</b></p> <p>To contract a reputable office supplies company that could supply the needs of the Embassy.</p>																				
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