



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
BOTSCHAFT DE REPUBLIK DE PHILIPPINEN
BERNE

BIDS AND AWARDS COMMITTEE

**Philippine Embassy, Berne, Switzerland
73-75 Kirchenfeldstrasse, 3005 Berne
Telephone No. 031-350-1704
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REQUEST FOR QUOTATION

**Project : Purchase and Installation of Three (3) New Additional
Air Conditioner Units and Dismantle and Reinstall Three
(3) Old Air Conditioner Units at the Chancery of the
Philippine Embassy**

Reference No. : RFQ - 22 2020
ABC :
Date : 10 December 2020

The Philippine Embassy in Berne, Switzerland through its Bids and Awards Committee (BAC) invites Offers/Quotations for the project "Purchase and Installation of Three (3) New Additional Air Conditioner Units and Dismantle and reinstall Three (3) Old Air Conditioner Units at the Rizal Room and Corridors at the ground and first floor at the Chancery of the Philippine Embassy". Interested contractors should comply with the attached Terms of Reference (TOR) of the project.

Offers/Quotations must be received by the Embassy on or before 15 December 2020. Offers/Quotations shall be considered by the Committee on the same day. Companies shall therein after be informed of the decision of the Committee.

Further information may be obtained from Ms. Agnes Tuazon, BAC Secretariat, with telephone number 031-350 1704



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ANNEX A
Technical Specification
Purchase and Installation of Air-Conditioner Units

I.	<p>Background:</p> <p>The Embassy intends to purchase three (3) new additional air conditioner units and have them installed at the Ambassador’s Office, Conference Room and Receiving Room and to dismantle three (3) existing old air conditioner units and reinstall them at the Rizal Room and Corridors at the ground and first floor of the Embassy.</p>	
II.	<p>Objective:</p> <p>To hire the services of a reputable Swiss company to provide and install three (3) additional air conditioner units as well as dismantle and reinstall three (3) old existing air conditioner at the Rizal Room and at the corridors at the ground and first floor of the Embassy Chancery.</p>	
III	<p>Scope of Work:</p> <p>The Contractor shall undertake the following:</p>	<p>Statement of Compliance</p>
	<p>1. To dismantle the existing air conditioner units currently installed at the Ambassador’s Room, Receiving Room and Conference Room and reinstall them at the Corridors at the ground and first floor and Rizal Room.</p>	
	<p>2. To provide and install three (3) air conditioner units with high cooling capacity at the Ambassador’s Room, Conference Room and Reception Room.</p>	
	<p>3. To install the connecting pipes/tubes from the air conditioner units down to the external exhaust (outdoor) units to be placed at the back of the Chancery building</p>	
	<p>4. The new air conditioner units should have the following technical specification:</p> <ul style="list-style-type: none"> a) Split-Type air conditioner inverter with 5.3 to 5.7kw or not less than 18000 BTU. b) AC condenser c) Refrigerant pipes d) Cable conduct e) Condensate Tube 	
	<p>5. Electrical Installation is included</p>	
	<p>6. To provide the supplies, materials and equipment needed for the work</p>	
	<p>7. To dispose of one (1) of the old air conditioner unit according to Swiss laws</p>	
	<p>8. To provide after-sales service guarantee for at least two (2) years</p>	



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IV	Contractor's Obligations:	
	1. Provide professional, duly licensed service crew	
	2. Provide its crew with equipment and other tools necessary to undertake the work	
	3. Provide equipment and tools necessary to undertake the work	
	4. Provide mandatory accident and other form of insurance as required by Swiss laws for the crew	
V	Terms of Payment:	
	1. The invoice shall be addressed to the Philippine Embassy in Berne, Switzerland and should indicate that the same is for the purchase and installation of three (3) new units of air conditioner units for the Embassy building and for the dismantling and reinstalling of three (3) old air conditioner units	
	2. Full payment shall be made within seven (7) days from receipt of the official invoice	