



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

BOTSCHAFT DE REPUBLIK DE PHILIPPINEN

BERNE

BIDS AND AWARDS COMMITTEE
Philippine Embassy, Berne, Switzerland
73-75 Kirchenfeldstrasse, 3005 Berne
Telephone No. 031-350 1704
Email: berne.pe@dfa.gov.ph

Request for Quotation

Project : Renovations of the Philippine Embassy Chancery's Three (3)
Kitchens
Reference No. : RFQ - 26 -2021
ABC :
Date : 14 December 2021

The Embassy of the Philippines in Berne, Switzerland, through its Bids and Awards Committee (BAC), invites Offers/Quotations for the project "Renovation of the Philippine Embassy's Three Kitchens". Interested companies must comply with the attached Term of Reference (TOR) for the project.

Offers/Quotations must be received by the Embassy on or before 23 December 2021. Offers/Quotations shall be considered by the Committee on the same day. Contractors shall thereafter be informed of the decision of the Committee.

Further information may be obtained from the Administrative Officer (BAC Secretariat) Ms. Agnes Tuazon with telephone number 031 350 1704.



ANNEX A

Technical Specifications Renovation of the Philippine Embassy Chancery's Three (3) Kitchens

I.	BACKGROUND The Embassy will undertake the project "Renovation of the Philippine Embassy Chancery's three (3) Kitchens"	
II	OBJECTIVE To hire professional services for the renovation of the Philippine Embassy Chancery's Three (3) Kitchens	
III	SCOPE OF WORK	Statement of Compliance
	<p>The Contract shall undertake to renovate the three (3) kitchens located at the ground, first and second floors of the Chancery with the following specified works:</p> <p><u>Kitchen No. 1 located at the Ground Floor:</u></p> <p>Replace and install a more functional built-in cook top (4 burners); a two-in one oven and microwave, replace the range hood, provide a large refrigerator and large freezer big enough to accommodate storage of perishable goods and other cooking supplies intended during receptions and meetings.</p> <p><u>Kitchen No. 2 located at the First Floor</u></p> <p>Dismantle and replace all old kitchen cabinets and cupboards</p> <p>Dismantle the old built-in kitchen appliances and replace and install new two-burner cook top, oven, range hood, built-in refrigerator; and dishwasher.</p> <p>Replace the existing sink</p> <p>Replace the faucet</p> <p><u>Kitchen No. 3 located at the 2nd floor</u></p> <p>Dismantle and replace all old kitchen cabinets and cupboards</p> <p>Dismantle the following existing but old built-in kitchen appliances and replace and install new cook top (2 burners), oven, range hood, a built-in dishwasher and built-in refrigerator.</p> <p>Dismantle and replace the sink and faucet.</p>	



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	<p>All walls that may be affected shall be repainted with the same color as that of the existing wall paint</p> <p>Provide for plumbing services requirement.</p>	
IV	<p>CONTRACTOR'S OBLIGATIONS</p> <p>The Contractor shall:</p> <p>Provide a detailed design of the kitchens;</p> <p>Provide professional and duly licensed crew;</p> <p>Provide its crew with appropriate protective gear to carry out the project;</p> <p>Provide equipment and other tools necessary to undertake the work;</p> <p>Provide mandatory accident and other form of insurance as required by Swiss laws for the crew;</p> <p>Ensure that the integrity of the building is safeguarded and not compromised; and</p> <p>Shall be responsible for the disposal dismantled cabinets, appliances, and debris from the old kitchen</p>	
V	<p>CONTRACT DURATION AND OFFER</p> <p>The Contract shall be completed by 31 March 2022.</p> <p>The Offer shall include breakdown of cost; and</p> <p>The Offer shall be exclusive of MWST/VAT refund</p>	
V	<p>TERMS OF PAYMENT</p> <p>The invoice shall be addressed to the Philippine Embassy in Berne, Switzerland and should indicate the project name "Renovation of the Philippine Embassy Chancery's Three (3) Kitchen"</p> <p>Full payment shall be made within seven (7) days from receipt of official invoice.</p>	